



RHS Qualifications

Fees Notice

(Effective from 1 September 2024 to 31 August 2025)

Section One:

RHS Level 3 Certificate in the Principles of Plant Growth, Health and Applied Propagation

RHS Level 3 Certificate in the Principles of Garden Planning, Construction and Planting

RHS Level 1 Award in Practical Horticulture

Section Two (new syllabus):

RHS Level 2 Certificate in Practical Horticulture

RHS Level 2 Certificate in the Principles of Plant Growth and Development

RHS Level 3 Certificate in Practical Horticulture

RHS Level 3 Certificate in the Principles of Plant Growth, Garden Planning and Applied Propagation.

Notice to Approved Examination Centres and Candidates entering for RHS Qualifications

Section One

RHS Level 3 Certificate in the Principles of Plant Growth, Health and Applied Propagation

Note: centres are no longer permitted to deliver this qualification, however can offer the exams.

Unit		Fee
R3101	Plant taxonomy, structure, and function	£31
R3102	The root environment, plant nutrition and growing systems	£31
R3103	The management of plant health	£31
R3104	Understanding applied plant propagation	£31

RHS Level 3 Certificate in the Principles of Garden Planning, Construction and Planting

Note: centres are no longer permitted to deliver this qualification, however can offer the exams.

Unit		Fee
R3111	Understanding garden survey techniques and design principles	£31
R3112	Understanding the selection and use of landscaping elements in the garden	£31
R3113	Understanding the setting out and construction of landscaping elements in the garden	£31
R3114	Understanding a range of specialist elements in the establishment of garden and urban plantings	£31

For candidates who wish to sit any of the above level 3 examinations online with the RHS, the fees will be an additional £10 per exam and a £25 daily administration fee. Centres should contact qualifications@rhs.org.uk for further information.

RHS Level 1 Award in Practical Horticulture

Unit		Fee
R1101	Identification of a range of common garden plants, weeds, pests and diseases	£21
R1102	Preparing soil for sowing and planting	£21
R1103	Assist with the propagation of plants for seed	£21
R1104	Assist with the vegetative propagation of plants	£21
R1105	Assist with planting and establishing plants	£21
R2100	Soil Testing (Level 2)	£21

Additional charges:

Late Entries (Theory Qualifications only)

RHS Qualifications publishes annually, on the centre timetable, the closing dates of entry for each examination for the following year. Entries submitted after the published closing date will be subject to a late entry fee. The total fee charged for late entries is twice the standard examination fee for each unit.

Any entries received after the final entry date will incur an additional £10 administration fee per unit.

Late Access Arrangements (Theory Qualifications only)

RHS Qualifications publishes annually the closing dates for access arrangements for each examination for the following year.

Access arrangement requests submitted after the published closing date will be subject to a £10 late fee per candidate.

Enquiry About Results (Theory Qualifications only)

The fee for re-mark and feedback by an RHS Examiner for any unit is £45 and £60 per unit, depending on the service available. This service is only available for the theory qualifications. Note that if a re-mark results in an upgrade of the result, the fee paid will be refunded.

Replacement Certificate (if lost, damaged or destroyed)

The fee for a replacement is £25, including postage and packing.

Independent Appeal

If a candidate wishes to take his or her result to independent appeal after following all previous processes of the RHS Qualifications Appeals procedure, a fee of £200 is payable to start the independent appeals process. If the appeal is successful the fee will be refunded.

Additional Centre Support Visits

Where a centre is required to undergo an additional visit by the RHS External Verifier in relation to action plans or performance issues, a fee of £200 plus expenses will be levied.

All fees are payable prior to confirmation of service or entry for the examination.

Any fees paid by candidates from outside the UK should be paid in pounds sterling and any bank charges are for the account of the candidate.

Section Two

RHS Level 2 Certificate in the Principles of Plant Growth and Development	£
Learner registration (per learner)	20
Learner assessment and certification (per learner)	160

RHS Level 2 Certificate in Practical Horticulture	£
Learner registration (per learner)	20
Learner assessment and certification (per learner)	190

RHS Level 3 Certificate in the Principles of Plant Growth, Garden Planning and Applied Propagation	£
Learner registration (per learner)	20
Learner assessment and certification (per learner)	190

RHS Level 3 Certificate in Practical Horticulture	£
Learner registration (per learner)	20
Learner assessment and certification (per learner)	190

RHS Level 3 Award in Horticultural Investigation	£
Learner registration (per learner)	20
Learner assessment and certification (per learner)	150

Fees are per candidate. Both registration **and** assessment & certification fees are paid upfront when the candidate starts their qualification; Centres are required to register **all** candidates on the RHS portal at the start of their course.

Notes:

- The learner registration fee is a one-off fee covering RHS administration of the learner's details on each qualification.
- The learner assessment and certification fee includes the 'standard' assessment of each learner and subsequent provision of certification. NB: additional fees will be incurred where a learner has to re-sit any element of the qualification assessment.
- 'Standard assessment' is a paper exam for theory units and an online/in person assessment for the practical certificate.
- Additional fees will be charged for the Level 2 and Level 3 Theory where centres / learners seek online assessment rather than paper-based examinations.

- Centres will not have to bear the cost of assessment themselves (in assessing or internally verifying the Level 2 or Level 3 Practical Qualification etc.) as these are now borne by the RHS.
- There are no minimum number of learner registrations on the qualifications. However, examiner visits for the Level 2/Level 3 Practical will require minimum numbers of learners to form a group to be assessed on each visit.

Additional fees:

Late fee for registering candidates at the start of their qualification [1]	£25
Late fee for registrations on the theory exam cohort [2]	£25 per exam
Late fee for registrations on the practical PCA cohort [3]	£25 per assessment
Late fee for registrations on the practical OCA cohort [4]	£25 per assessment
Fee to take the theory exam online at home (remote invigilated) [5]	£20 per exam
Fee to take the theory exam online at a centre (centre invigilated) [6]	£10 per exam
Resit fee for theory Unit 1 or Unit 2 [7]: Resit on paper Resit online at centre (centre invigilated) Resit online at home (remote invigilated)	£75 per resit £75 per resit £85 per resit
Resit fee for the practical PCA Plant Identification task [8]: Level 2 - Online at home (remote invigilated) Level 2 - Online at centre (centre invigilated) Level 3 - Online at home (remote invigilated) Level 3 - Online at centre (centre invigilated)	£30 per resit £20 per resit £60 per resit £50 per resit
Resit fee for the practical PCA Tasks: Level 2 Amber task resit, done at centre (PowerPoint submission) Level 2 PCA resit day (all 3 tasks) organised by RHS - via regional centre [9] Level 2 PCA resit day (all 3 tasks) – at candidate’s centre [10] Level 3 PCA resit day - organised by RHS - via regional centre only	£35 per task £110 per resit £75 per resit £110 per resit
Resit fee for the Level 3 Practical Discussion: The discussion resit is online and organised by RHS	£75 per resit
Resit fee for OCA [11]: <u>Section A:</u> Online at home (remote invigilated) Online at centre (centre invigilated) <u>Section B:</u> Online at home (remote invigilated) Online at centre (centre invigilated) <u>Section A & B:</u> Online at home (remote invigilated) Online at centre (centre invigilated)	£30 per resit £20 per resit £45 per resit £35 per resit £75 per resit £55 per resit

Absence Administration Fee [12]: Unit 1 & 2 Exams Absence	£20 per absence
PCA Absence (first sitting at centre)	£20 per absence
PCA Plant Identification Resit Absence	£20 per absence
PCA Resit Day Absence	£110 per absence
Level 3 PCA Discussion Absence (first sitting and resit)	£75 per absence
OCA Section A&B (first sitting and resit) Absence	£20 per absence
OCA Section A Resit Absence	£20 per absence
OCA Section B Resit Absence	£20 per absence
General fees:	
Late PCA Access Arrangements [13]	£10
Candidates changing PCA date/group [14]	£25
Candidates changing between Online/Paper Theory exams [15]	£25
Enquiry About Results for Unit 1 and Unit 2 exams:	
Feedback report	£55
Feedback report AND re-mark, where eligible	£75
Enquiry About Results for Practical assessments:	
PCA - feedback report only	£45
OCA - feedback report only	£45
Replacement Certificate (if lost, damaged or destroyed) including postage and packing	£25
Independent Appeal - if a candidate wishes to take their result to independent appeal after following all previous processes of the RHS Qualifications Appeals procedure, a fee is payable to start the independent appeals process. If the appeal is successful the fee will be refunded.	£200

Notes:

[1] This fee applies to both theory and practical. Centres are required to register all candidates on their registration cohorts on the portal within 30 days of the start of their course, as stated in your planned provision. Registrations made after this date will incur this late fee.

[2] This applies to Unit 1 and Unit 2 exams. Please see the centre timetable for the closing date for registrations, after this date the late fee applies. **Important:** please see the centre timetable for the final date for registrations, we cannot accept any registrations after this date.

[3] This applies to PCAs. The closing date for registrations for PCAs is 6 weeks before the PCA date, after this time the late fee applies. After this date we cannot accept any registrations or changes to existing registrations.

[4] The OCA is an online assessment. Please see the centre timetable for the closing date for registrations, after this date the late fee applies. **Important:** please see the centre timetable for the final date for registrations; we cannot accept any registrations after this date.

[5] If centres have candidates taking the theory exams (Unit 1 and Unit 2) as an online exam at home, with remote invigilation, there is an additional fee.

[6] If centres have candidates taking the theory exams (Unit 1 and Unit 2) as an online exam at the centre, with invigilation by centre staff, there is an additional fee.

[7] This is the fee for candidates resitting a theory exam (Unit 1 and Unit 2); please register them on the exam cohort at the next exam session, please see the portal for examination dates.

[8] This is the fee for a candidate to resit the Level 2 and Level 3 PCA Plant Identification task; this can be done online either at home with remote invigilation, or at the centre (if offered by the centre) which is invigilated by centre staff.

[9] This is the fee for a candidate to resit all 3 PCA tasks (not including the plant identification), at the regional Resit days organised by RHS.

[10] This is the fee for a candidate to resit all 3 PCA tasks (not including the plant identification) at their Centre, if they do not wish to attend the regional centre.

[11] These are the fees to resit the Level 2 and Level 3 OCA online assessment; this can be done online either at home with remote invigilation or at the centre (if offered by the centre), which is invigilated by centre staff.

[12] These are the fees if candidates are absent from their Level 2 and Level 3 exam/assessment and the RHS have not received a Permission to Resit (Deferral) application.

[13] The deadline for centres to submit PCA access arrangement applications is 6 weeks before their PCA date (this is the same as candidate registrations and groupings for the day). This fee will be charged if applications are submitted after this date, and applications will be accepted in exceptional circumstances only.

[14] This fee will be applied where a centre requests that a candidate changes PCA date/group, after the 6 week registration and groupings deadline. Such changes will be considered a late registration.

[15] This fee will be applied where a centre requests that a candidate changes from Online exams to Paper exams, and vice versa (whether this is Online at Home or Online at Centre) after the relevant registration deadline. Such changes will be considered a late registration.

For any enquiries regarding fees, please email:

qualifications@rhs.org.uk